



## **ELEVATOR SAFETY BOARD MEETING MINUTES**

**March 31, 2010**

**LOCATION: MISSOURI DIVISION OF FIRE SAFETY, 2401 E MCCARTY STREET, JEFFERSON CITY, MO 65101**

### **BOARD MEMBERS PRESENT**

**John McNerney  
Michelle Ohmes  
Suzan Mehalko  
J A Marchack  
Gerri Kielhofner  
Wilson Winn  
John Orr  
Bob Kochner**

### **STAFF PRESENT**

**Randy Cole, State Fire Marshal  
Greg Carrell, Assistant State Fire Marshal  
Larry Watson, Deputy Chief Elevator Safety Unit  
Sherry Hunt, Elevator Safety Unit  
Vincent Daus, State Elevator Inspector  
Dan Daniels, State Elevator Inspector  
Wendy Eiss, State Elevator Inspector  
Ron Evans, State Elevator Inspector  
Robert Dawes, State Elevator Inspector**

### **BOARD MEMBERS ABSENT**

**John Britt, Director of Public Safety  
Tom Corso**

### **VISITORS**

**Robert Stephens, Twin Rivers Foods  
Jim Lemp, Kenneth H Lemp Elevator  
Noel Moss, ABC Condo's  
Donald Simpson, Monroe County  
Dan Letcher, ECI  
Anne Lersch, Pio's Restaurant  
Daryl Brown, College of the Ozarks  
Eric Rogers, IUEC Local 12  
Lannie Wineland, Levering Regional  
Elizabeth Ceriello, NEI**

**Roger Metscher, Oregon UMC  
Charles Carroll, TKE  
Kirk Pohl, Midwest Elevator Inspections  
Glenn Turner, Monroe County  
Jerry Hughey, Maryville University  
Courtney Rush, Paric Corporation  
Keith Holste, Christ Lutheran Church  
Jim Chapman, IUEC  
Shanon Hawk, Lewis Rice & Fingersh LC**

## **I. OPEN AND WELCOME**

Meeting was called to order at 9:30 AM. Introductions were made by all present.

## **II. APPROVAL OF JANUARY 20, 2010 MINUTES**

Suzan Mehalko motioned to accept the January 20, 2010 minutes. Michele Ohmes seconded the motion. Motion passed unanimously.

### **III. VARIANCE REQUEST TWIN RIVERS**

The location is requesting a variance to not repair leaking jack.  
State ID: 10894

John Orr motioned to grant the variance until January 1, 2011 with the following stipulations; a reinspection has to be conducted to ensure the sump pump is working, monitor the oil monthly, have full pressure test done every 6 months witnessed by a state licensed inspector. Wilson Winn seconded the motion. J A Marchack voted "Nay". All other Board Members voted "Yea". Motion passed.

### **IV. VARIANCE REQUEST OREGON UNITED METHODIST CHURCH**

The location is requesting a variance to allow a private residence elevator to remain in a commercial building. State ID: 19661.

Wilson Winn motioned to grant the variance to allow the residential elevator to remain in the commercial building with the following stipulations; as long as the occupancy and owner remains the same. J A Marchack seconded the motion. Suzan Mehalko abstained from the vote. Motion passed.

### **V. VARIANCE REQUEST LEVERING REGIONAL HEALTH CARE**

The location is requesting a variance to allow use of mechanical locks on freight elevator. State ID: 15212.

John Orr motioned to deny the variance. J A Marchack seconded the motion. Motion passed unanimously.

### **VI. VARIANCE REQUEST WESTPORT INVESTMENT GROUP**

The location is requesting a variance to allow the existing jacks to remain in the ground.  
State ID: 7647 & 7652.

Wilson Winn made a motion that no variance is required. The documentation provided is proof that the other two elevators are in compliance with code. John Orr seconded the motion. Motion passed unanimously.

### **VII. VARIANCE REQUEST BOONE HOSPITAL**

The location is requesting a variance for shorter toe guard then required by code due to pit depth. State ID: 8969 & 8970.

J A Marchack motioned to grant the variance. John Orr seconded the motion. Motion passed unanimously.

**VIII. VARIANCE REQUEST ST. REGIS APARTMENTS**

The location is requesting a variance to allow existing pipes to remain in the hoistway. State ID: 5550, 5551, 5552.

J A Marchack motioned to grant the variance under the condition that no additional piping is installed. Gerri Kielhofner seconded the motion. Motion passed unanimously.

**IX. VARIANCE REQUEST THE LITTLE SISTERS OF THE POOR**

The location is requesting a variance to allow existing electrical boxes and pipes to remain in the machine room. State ID: 11929 & 11930.

J A Marchack motioned to grant the variance. Bob Kocher seconded the motion. Motion passed unanimously.

**X. VARIANCE REQUEST ABC CONDOMINIUM ASSOCIATION**

The location is requesting a variance to not enclose the elevator hoistways. State ID: 11440, 11434, 11438, & 11439.

Wilson Winn motioned to grant a variance to allow a two year time extension to enclose the hoistways on all four elevators. John Orr seconded the motion. Motion passed unanimously.

**XI. VARIANCE REQUEST MONROE COUNTY COURTHOUSE**

The location is request a variance to allow conduits and pipes in hoistway and to not enclose the hoistway. State ID: 3642.

J A Marchack motioned to grant the variance with the stipulation; that no future pipes be added to the hoistway. Wilson Winn seconded the motion. Motion passed unanimously.

Wilson Winn motioned to grant the variance with the stipulation: install a chain across the opening with caution signage on the chain. J A Marchack seconded the motion. Motion passed unanimously.

**XII. VARIANCE REQUEST PIO'S RESTRAURANT**

The location is requesting a variance to allow a residential elevator to remain in a commercial building. State ID: 19811.

Bob Kocher motioned to grant the variance with the following stipulation; occupancy of the building remains the same. John Orr seconded the motion. J A Marchack abstained to the motion. Motion passed.

**XIII. VARIANCE REQUEST VILLA THERESA**

The location is requesting a variance for reduced refuge area on top of elevator. State ID: not yet assigned.

Wilson Winn motioned to grant the variance with the stipulations; install signage "Low Overhead" on car top and on the hoistway walls. Gerri Kielhofner seconded the motion. Motion passed unanimously.

**XIV. VARIANCE REQUEST COLLEGE OF THE OZARKS**

The location is requesting a variance to allow a private residential elevator in a commercial building. State ID's: 2407, 2408, 2409.

John Orr motioned to table this variance to the next Board Meeting scheduled for April 28, 2010. The Board requested a State Licensed Inspector to inspect the elevator to the residential code. Bob Kocher seconded the motion. Motion passed unanimously.

**XV. VARIANCE REQUEST CHRIST LUTHERAN CHURCH**

The location is requesting a variance to allow a private residential elevator to remain in a commercial building. State ID: 3746.

Gerri Kielhofner motioned to table this variance to the next Board Meeting scheduled for April 28, 2010. The Board requested a State Licensed Inspector inspect the elevator to the residential code and red tag the unit until the demention between the car gate and the hoistway door be reduced to 5" or less. Michele Ohmes seconded the motion. Motion passed unanimously.

**XVI. VARIANCE REQUEST MARYVILLE UNIVERSITY-DUCHESNE HALL**

The location is requesting a variance to not replace single bottom jack. State ID: 8664.

John Orr motioned to grant a variance to allow a one year extension to replace the single bottom jack with the following stipulations; monitor the oil monthly, have a full pressure test done every 6 months witnessed by a state licensed inspector during the extension. Suzan Mehalko seconded the motion. Motion passed unanimously.

**XVII. VARIANCE REQEUST MCCLUER NORTH HIGH SCHOOL**

The location is requesting a variance to install an incline platform lift without restraining arms. State ID: not assigned.

Suzan Mehalko motioned to deny the variance. J A Marchack seconded the motion. Motion passed unanimously.

**XVIII. VARIANCE REQUEST DILLARDS STORE-323-INDEPENDENCE**

The location is requesting a variance to not enclose hoistway and for placement of skirt brushes. State ID: 6001, 6003, 6004, 6005, 6006.

JA Marchack motioned to grant the variance to not enclose the hoistway. Wilson Winn seconded the motion. Motion passed unanimously.

Bob Kocher motioned to grant the variance for the placement of the skirt brushes with the stipulation that any gap be filled in with caulking. Michele Ohmes seconded the motion. Motion passed unanimously.

**XIX. VARIANCE REQUEST AUDRAIN COUNTY COURTHOUSE**

The location is requesting a variance for an extension to replace the single bottom jack. State ID: 1494.

Wilson Winn motioned to grant the variance to allow a time extension until October 31, 2010. John Orr seconded the motion. Motion passed unanimously.

**XX. VARIANCE REQUEST ST FRANCES MEDICAL CENTER**

The location is requesting a variance to allow installation of 60 MM ropes. State ID's: 20172, 20173, 20174, 20175, 20176, 20177, 20178.

Wilson Winn motioned to grant the variance. Michele Ohmes seconded the motion. Motion passed unanimously.

**XXI. VARIANCE REQUEST THE SHELL BUILDING**

The location is requesting variance to not install a pit ladder. State ID's: 6784, 6785.

J A Marchack motioned to grant the variance. Suzan Mehalko seconded the motion. Motion passed unanimously.

**XXII. INSPECTOR APPLICATIONS**

**Jonathan Brooks-** J A Marchack motioned to approve the application as long as the State of Missouri received the correct insurance documentation. Michele Ohmes seconded the motion. Motion passed unanimously.

**Daniel Letcher –** Bob Kocher motioned to approve the application as long as the State of Missouri has the correct insurance documentation. Wilson Winn seconded the motion. Motion passed unanimously.

**Wayne Coder-** Wilson Winn motioned to approve the application upon receipt of the fees. Bob Kocher seconded the motion. Motion passed unanimously.

**XXIII. CLOSED SESSION FROM 12:00 PM TO 1:00 PM**

**XXIV. DISCUSSION ON ST. LOUIS COUNTY INSPECTIONS**

Kirk Pohl and Greg Sacks brought concerns to the Board over the procedures that St. Louis County is using regarding elevator inspections. Randy Cole stated he would invite Mr. Evans to the next Board meeting to address concerns regarding St. Louis County's inspection program.

**XXV. DISCUSSION OF RULES FOR ELEVATOR CONTRATORS AND LICENSED MECHANICS**

Elizabeth Ceriello from Otis Elevator Company and Shanon Hawk from Lewis Rice Fingersh LC addressed the Board over concerns of the proposed draft for Elevator Contractor and Mechanic License Law.

**XXVI. CARL WISEMAN**

The Board discussed the letter received from Carl Wiseman concerning his suspension of his elevator inspector's license.

Wilson Winn motioned to write a letter advising Carl Wiseman that his license would be reinstated pursuant to terms of an agreement drafted by DPS Legal Counsel. Gerri Kielhofner seconded the motion. J A Marchack abstained to the vote. Motion passed

**XXVII. NEXT BOARD MEETING IS APRIL 28, 2010**